



## Notice of Meeting of the Finance Committee

To: All Members of the Finance Committee

I hereby give you notice that a meeting of Plaistow and Ifold Parish Council's Finance Committee will be held on **Wednesday 18th August 2021** at **19:00** at the **Winterton Hall, Plaistow**. All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. **Members of the Press and Public are welcome to attend in person.**

Dated: 12th August 2021

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

### Covid-19 measures

**Public and Press are encouraged to join this meeting remotely via Zoom:**

<https://us02web.zoom.us/j/87350746565?pwd=eDRpckI3clJ6ZGJoZm5OMzA5QVpEQT09>

**Meeting ID: 873 5074 6565**

Please email the Clerk for the password [clerk@plaistowandifold.org.uk](mailto:clerk@plaistowandifold.org.uk)

The Zoom link is also available on the Parish Council's website: <https://plaistowandifold.org.uk/>

## BUSINESS TO BE TRANSACTED

Number	Item	Time
1.	<b>Apologies for absence &amp; housekeeping</b> Recommendation: - To receive apologies for absence.	1 min
2.	<b>Disclosure of interests</b> Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council <a href="#">Code of Conduct</a> and the Localism Act 2011, in relation to matters on the agenda.	2 mins
3.	<b>Minutes</b> Recommendation: - To note that all previous minutes have been approved by the full Council and appended to the relevant minutes.	1 min

4. **Public participation** 10 mins  
 Recommendation: - To receive and act upon, if considered necessary by the Committee, comments made by members of the public in accordance with relevant legislation and Plaistow and Ifold Parish Council’s [Policy](#). Questions, or brief representations can be made either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 18th August 2021. Public Participation shall not exceed 10 minutes, unless directed by the Chairman. A speaker is limited to 5 minutes.
5. **Public loan** 15 mins  
 Recommendation: -  
 a. To note the borrowing conditions set out in the Borrowing Approval letter of the Secretary of State for the Ministry of Housing, Communities and Local Government (MHCLG) dated 12th July 2021.  
 b. To consider the total loan amount to be borrowed for the Lady Hope Playpark refurbishment project to be recommended to the full Council on 8th September.
6. **Grant payments** 3 mins  
 Recommendation: -  
 a. To approve the new Grants Page on the Parish Council’s website; and  
 b. To write to all grant recipients, in accordance with paragraphs 2.6 and 2.10(10) of the [Grant Awarding Policy](#), to request updating information about how their grant funding has been spent.
7. **Items for inclusion on a future agenda** 1 min  
 Recommendation: - To notify the Clerk of any matters to be added to a future agenda, to include:  
 • Internal Controls Document  
 • Terms of reference for the Finance Committee
8. **Meeting Dates** 1 min  
 Recommendation: - To agree a schedule of meeting dates, including October’s end of quarter 2 review meeting.

